

MID-FLORIDA JEEP CLUB

2009 BY-LAWS

8/8/09

Article 1- Name of Club

This organization shall be known as the Mid-Florida Jeep Club.

Article 2- Purpose

The Mid-Florida Jeep Club is organized as a non-profit organization in the state of Florida for the purpose of:

- A. Providing social, educational, and recreational activities for its members.
- B. Participating in supporting civic activities, to enjoy and protect all local, state, and federal resources, and to assist various government agencies with development of off-road trails and areas.
- C. To adhere to the principles of the Tread Lightly Program and the United States Four Wheel Drive Association.

Article 3- Membership and Dues

- A. To be a member of the Mid-Florida Jeep Club you must own a Jeep.
- B. Membership includes the immediate family.
- C. Members must be at least 18 years old.
- D. Dues for this organization shall be set on an annual calendar year per family membership, currently at \$25. The membership dues shall be set by the membership based on a recommendation by the Board of Directors by December for implementation in the following January. Dues are due by March 1st. Any existing member paying after March 1 will be assessed \$30. Dues for new members collected after November 1 will be credited to the next calendar year.
- E. Applicants must complete the membership application each year and submit a completed application with payment in order to become a member.
- F. Members will receive the monthly club newsletter by e-mail. Members may receive the newsletter by U.S. Mail upon request.
- G. Prospective members are encouraged to attend club meetings and participate in club activities in considering membership.
- H. Dues and other club income support club administration, newsletter, website, club activities, charity initiatives and related projects.
- I. Membership can be terminated with by a 2/3 vote of the Board of Directors. Such termination must occur as a result of just cause including disgrace, embarrassment, and/or illegal activity.
- J. Honorary memberships will be awarded (by vote of the general Membership) to a Business, Organization or Person that the Club feels supports the vision of the Club. Memberships can be yearly or lifetime as determined by vote of the general membership. Honorary members would not pay dues nor have a vote, but would be entitled to a voice and the Newsletter.
- K. Each membership shall be entitled to two votes.

Article 4- Meetings

- A. Membership meetings typically take place the second Saturday of each month, summer months may be excluded at the discretion of the Executive Committee. Board of Directors meetings take place monthly prior to the membership meeting as set by the Executive Committee.
- B. Club activities such as dine-outs, trail rides, parties, picnics, poker runs, show and shines, inter-club activities, parades, and charity activities should take place regularly.
- C. Attendance or sign-in sheets will be required at meetings and activities.

Article 5- Vehicle Approval and Safety

- A. All vehicles on off-road events must be Jeeps and must have adequate equipment for legal operation (see required safety list).
- B. Seat belts are required for all occupants (if applicable to Jeep year and model).
- C. No firearms, as governed by federal, state, and local laws are allowed on trail rides.
- D. All members and guests must abide by all applicable Florida laws at all events.

Article 6- Use of Alcohol and Drugs

- A. Alcohol or illegal substances are not allowed while driving as per Florida law and per the Mid-Florida Jeep Club. If these violations occur the member/members will be asked to leave the activity. Persons taking prescribed medications should be wary of warnings and restrictions on such activities as driving.

Article 7- Administration and Officers

- A. The Executive Officers of the club shall consist of the President, Vice President, Secretary, Treasurer, and Membership Director. Officers are elected by the general membership.
- B. The club's Board of Directors shall consist of the elected officers and standing committee directors. The standing committee structure is set by the Board of Directors for the following year. Committee Directors are elected by the general membership.
- C. The club's committees currently include: Trail Ride, Jeep Beach, Internet, Club Activities (Dine-Outs, Holiday Party, Summer Picnic), Communication, Merchandising, Community Involvement (Charity, Poker Run, Parades).
- D. The Board of Directors can create ad hoc committees and appoint their directors.
- E. Officers and Board members cannot hold leadership positions in other Jeep clubs.
- F. Seven members of the Board of Directors will constitute a quorum.

Article 8- Duties and Powers of Officers

- A. The President shall preside over all members and shall be present at all scheduled events when possible, along with all other members when possible.
- B. The President shall have the duty to carry on the policies and decisions of the members.
- C. In absence of the President, the Vice-President shall serve in that capacity.
- D. The Secretary shall keep and preserve all records and minutes of the meetings.
- E. The Treasurer shall keep accurate and complete records of the funds and accounts of this organization and shall collect dues and maintain records thereof. The Treasurer shall make only those disbursements from the funds and accounts of the club as directed by the Board of Directors and club budget.
- F. Membership Director is expected to manage application and related paperwork. The Director is also responsible for membership renewals, encouraging membership, welcoming new members, and working with the Treasurer in collecting dues.
- G. Committee Directors are responsible for the successful implementation of activities related to their respective committees. Committee Directors are encouraged to recruit members to serve on their committees.
- H. Any property; real, personal or interest therein; or equipment purchased by or donated to the Club shall not be considered property of any individual member or group of members, but shall be known as club property.
- I. In the event of the Club disbanding, all Club property shall be sold. The sale will be coordinated by the Board of Directors. All monies present at time of disbanding and after the sale of Club property will be donated to a charity chosen by the Board of Directors.
- J. All literature and/or apparel representing Mid-Florida Jeep Club or Jeep Beach must have prior approval by the quorum of Board of Directors prior to distribution to the general public.
- K. All decisions (impacting financial, strategic planning and club direction) require discussion by the Board of Directors and, where directed by the board, voting by the general members of the club.

Article 9- Expenditures and Finance

- A. All monies received from all sources shall be turned over to the Treasurer and immediately deposited in the Club's bank account. The Treasurer should be ready to present a financial report at all Board of Director's and membership meetings.
- B. By November of each year, the Executive Officers must have all financial records reviewed for accuracy. This review may be made by another member of the club or by an outside source with the unanimous approval of Executive Officers.
- C. All disbursements over \$50.00 must be countersigned by an Executive Officer as determined by the President (to be determined every January and be included on the bank account signature card) and in agreement with the Board of Directors.
- D. The monthly bank statements must be reconciled by the Treasurer and verified during the annual review.
- E. Reimbursements can only be made by the Treasurer upon a receipt being presented to the Treasurer plus approval based on disbursement requirements.
- F. A ledger of the club's funds must be kept by the Treasurer and this ledger shall be open to inspection by any member in good standing at monthly meetings.
- G. If any reimbursement of funds is due to anyone listed on the signature card, then that person may not be one of the two signers on the reimbursement check from the club.
- H. Recurring fees (postage, post office box renewal, website renewal) can be paid without the approval of the Board of Directors, if less than \$50.00.

Article 10- Elections of Officers

- A. The membership shall meet and elect officers each year.
- B. The nominations shall be held in the last quarter of each year as determined by the Board of Directors (except for Jeep Beach Director). Nominees should be a paid member for three months prior to their nominations. Elections shall be held by November for dual-roles in December and terms to begin January 1st of the following year. For Jeep Beach Director, nominations will be made in June and elections at the July membership meeting.
- C. All nominations shall be published in the monthly newsletter prior to the July and November meetings.
- D. Elections shall be decided by a majority vote of the members. Two votes per paid membership. Absent members may vote by proxy to a person identified by the Board of Directors. A deadline may be established for nominations and/or voting by proxy by the Board of Directors.
- E. All terms are for one year, with a limit of two consecutive terms. In the event of a vacancy, the Board of Directors will fulfill the role until a special election can be held to fill the position.
- F. In the event of a vacancy of an office or committee director, there will be a special election held at the membership meeting to fill that position.
- G. To promote diversity and representation throughout the club, Executive officer positions are limited to one per membership.
- H. If a person holds more than one board position, he/she only has one vote.
- I. The Treasurer position must remain independent of other positions where a financial impact could result.

Article 11-Impeachment

- A. Any officer or committee director of the Mid-Florida Jeep Club may be impeached for a 2/3 vote of the membership present. Such termination must occur as a result of just cause including disgrace, embarrassment, illegal activity, and/or neglect of duties.
- B. The Executive Officers must convene to review all information and forward their findings to the Board of Directors, if a finding of just cause is made then a recommendation for a vote of Impeachment will be taken to the membership for a vote. If a preliminary finding of just cause is made by the Executive Officers by unanimous vote of said officers all duties and responsibilities held by said individual facing Impeachment will be removed and delegated as needed or until such time as election occurs.

Article 12- Rules and Regulations

- A. Unless otherwise specified in these by-laws, Parliamentary Procedures will govern the Mid-Florida Jeep Club and its meetings.
- B. Special meetings can be called by the club president or the Board of Directors with proper notice to the membership.

Article 13- Amendments

- A. These by-laws are amended by a majority vote of the membership present at a general meeting. Any amendment to the by-laws must be presented to the membership at a regular club meeting preceding that in which the vote is taken.

Article 14-Fundraising

- A. For events where money will be raised to donate to a charity, the Mid-Florida Jeep Club will choose a charity by the majority vote of members present at a regular club meeting.

- B. No vendor or sponsor shall receive preferential treatment beyond the vendor/sponsor matrix at fundraising events in exchange for products, cash, or services. If a vendor or sponsor needs to display their product on a club vehicle during fundraising events, the vendor or sponsor will choose the jeep to use from a list of all interested members.
- C. During fundraising events, Mid-Florida Jeep Club will only collect monies to donate to their charity of choice. If a vendor/sponsor wants to raffle off an item to donate proceeds to the charity of their choice, that is permissible, but will NOT be managed by the Mid-Florida Jeep Club.

Article 15- Indemnification

- A. The directors, officers, committee members, and other volunteers of the Club shall be indemnified by the Club to the fullest extent permissible under the laws of this state.